Dear Parent/Guardian:

Thank you for supporting your student during our CNA dual enrollment program. This is such an incredible opportunity for students to get an early start with college and we are so grateful for the love and support you’ve provided through this entire process and COVID-19.

It is our mission and vision that each of our scholars’ experience success in our dual enrollment programs. We have worked diligently with our partners to ensure this success and that each of our scholars receive seven (7) college credit hours. Together, we have developed a schedule so that your son/daughter can successfully complete the course. Please know that participation is not optional for your son/daughter.

Attached, you will find the letter from the CNA Coordinator at Prairie State College outlining the schedule and specific instructions to prepare your son/daughter to complete the course and to sit for the state competency exam. All students must sit for a CNA competency review prior to sitting for the exam. Once students have completed the review, codes will be issued for students to sit for the exam. Please continue to assist us to support your son/daughter to meet the course expectations, assignments and deadlines by monitoring their work time.

Because of the number of college credit hours attempted as a result of this course, it is extremely important that each student completes with a passing grade. This prevents students from entering another postsecondary institution on academic probation and having their financial aid impacted as a result of academic progress.

Please feel free to contact Ms. Stovall directly with any questions or concerns at (708) 710-2643.

Ms. Hope Stovall
District Coordinator
Career and Technical Education (CTE)

Dr. Stephen Bournes
Assistant Superintendent
Educational Services

"Focused on Students and Student Success"
To: Fall 2019 CNA Cohort
From: Kim Piña, CNA Coordinator

Students with a grade of “F” are required to participate in online assignments, tutoring (via Google Meet) and 3 exams. Online participation is mandatory. Students will be given the new grade they earn from the online portion being offered. **Any student who does not participate in the online assignments, tutoring, and test will automatically have their grade of Incomplete changed to an F. The three exams will be calculated to determine the students final grade.

The students will all need to have their CNA books, access to a computer with internet as well as their username and password for D2L/PSC student email. PSC email/D2L will be their primary mode of communication with me (kpina@gmail.com). I will not respond to any personal emails sent from students as there is no way to authenticate their identity. If they do not remember their username/password they will need to contact Prairie State ITR Department helpdesk@prairiestate.edu.

This week students need to access D2L and PSC email. Follow directions from above if they need help. Once students have access they should send me an email no later than May 8. I want to ensure communication between each student before May 11. This advanced communication will allow me to give specific instructions for each student to navigate D2L, the assignments posted and how to take an exam as well as answer any questions.

**Week One (Chapters: 1, 2, 3, 4, 5, 6, 7, 8, 9, 12, 13, 14, 15, 16, 17, 18)**
*There will be online assignments on D2L for these chapters. It is mandatory for the students to read and make a post to each assignment.
5/11 Google Meet 11-12:30
5/13 Google Meet 11-12:30
5/15 Exam…80 questions/80 pts 11-12:30

**Week Two (Chapters: 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 34, 35)**
*There will be online assignments on D2L for these chapters. It is mandatory for the students to read and make a post to each assignment.
5/18 Google Meet 11-12:30
5/20 Google Meet 11-12:30
5/22 Exam…80 questions/80 pts 11-12:30

**Week Three (Chapters: 36, 37, 38, 39, 41, 42, 43, 44, 45, 46, 47, 48, 49, 53, 54, 55)**
*There will be online assignments on D2L for these chapters. It is mandatory for the students to read and make a post to each assignment.
5/25 No Google Meet...Memorial Day
5/26 Google Meet 11-12:30
5/27 Google Meet 11-12:30
5/29 Exam...80 questions/80 pts 11-12:30