September 19, 2020

Dear Rich Township Families,

I hope this message reaches you in good spirits.

This week concludes the third week of instruction for our young adults. As we approach the halfway point of the first quarter, I would like to assure you that our staff continues to prepare our students for a smooth transition into the hybrid learning model. This correspondence is to communicate important information regarding progress reports, COVID-19 self-certification and more. Please read the following communication in its entirety for additional updates.

Click here to watch the weekly video message.

10-Day Drop

According to our remote learning plan, if your student has not engaged in instruction for 8 days or more, the student is in danger of being dropped from the course. If a student is dropped, they will lose their class schedule, and the course may not be available if and/or when they re-enroll, especially if it is an elective. Students who are dropped will have to re-enroll and verify residency.

It would be an inconvenience for anyone of our current families to have to go through the enrollment/registration process again, and in order to avoid your students being dropped, we encourage our parents to ensure that they are logging into their scheduled classes daily and completing all required assignments.

Any students who have not engaged in instruction since August 31 will be dropped Monday, September 21. Additionally, the schedule will also be dropped for any student who has not completed registration.

Mid-Quarter Progress Reports

Progress reports will be mailed home on Monday, September 21. Grades will reflect the work your student has completed since August 31. If you have concerns regarding your student’s progress, please contact their teacher(s) as soon as possible to schedule a conference.

The first quarter ends on Friday, October 9.

Open House

Rich Township High School will host virtual Open House on Wednesday, September 30. The purpose of Open House is to allow parents and teachers the opportunity to meet each other face-to-face and to build on the parent-teacher partnership. In addition to hearing from the principal, during Open House, parents will receive information on the following subjects:

- Where do my students "meet" (Schoology Conferences; Google Meet)
• How do my students access key resources?
• What type of homework will my students be completing and how often?
• What are my office hours and contact information?
• Where/how can a student get extra help?
• How can I (parent) contact you (teacher) if I have questions about my student?

Parents will also have the option to take a school tour. There will be additional Open House information provided next week.

8th Grade Placement Testing

Rich Township High School will offer the PSAT 8/9 test to all of our feeder school 8th grade students on **Saturday, October 17**, and **Saturday, October 24** from **8:30 a.m. – 12:00 p.m.**

[Click here to RSVP for the Placement Exam](#)

[Click here to read the Parent Letter](#)

COVID-19 Symptom Screener Self-Certification

As we prepare to allow our students and staff to return to our campuses for in-person instruction, beginning **Tuesday, October 13**, Rich Township High School requires that every student undergo a daily symptom screening prior to boarding district transportation or entering any campus. The verification process will take place through an app completed by the parent/guardian or student over the age of 18.

Below are links that will provide instructions to downloading the app to an IOS or Android phone.

iOS: [https://www.training.rschooltoday.com/page/2661/custom/5451](https://www.training.rschooltoday.com/page/2661/custom/5451)
Android: [https://www.training.rschooltoday.com/page/2661/custom/5496](https://www.training.rschooltoday.com/page/2661/custom/5496)

Students and parents should use their school-issued email address when completing the self-certification. We are asking that all families download and test this app no later than **October 2**.

If you have any questions or problems downloading the app, please contact our Director of Athletics, Activities, and Transportation, Matthew Shank [mshank@rich227.org](mailto:mshank@rich227.org) or (708) 679-5727.

**Tech Support**

Students, parents and staff who are experiencing any of the following technology issues should email technical support at [technology@rich227.org](mailto:technology@rich227.org):

• Student email password issues
• Logging in Issues with Chromebook or Schoology
• Resetting/Retrieving PowerSchool Password

Please refer to the chart below for technology issues:

<table>
<thead>
<tr>
<th>Issue</th>
<th>What to Do and Who to Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>If a student is having a technical issue with one of the following:</td>
<td>Please email: <a href="mailto:technology@rich227.org">technology@rich227.org</a></td>
</tr>
</tbody>
</table>
- Chromebook
- Schoology
- Resetting/Retrieving Power School Password
- Student Email account

Or call 708-679-5704


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<tr>
<th>If a parent needs one of the following:</th>
<th>Please call the Campus Guidance Office</th>
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<tbody>
<tr>
<td>PowerSchool Log In (active students)</td>
<td>STEM Campus – 708-679-5636</td>
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<tr>
<td>Snap Code – students that are not</td>
<td>FAC Campus – 708-679-3067</td>
</tr>
<tr>
<td>registered</td>
<td>District Office – 708-679-5800</td>
</tr>
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If a parent has a question about:

- Student’s schedule or
- Needs a schedule change

Please contact your counselor. A list of counselors and emails is available at: [http://www.rich227.org/StudentSchedules.aspx](http://www.rich227.org/StudentSchedules.aspx)

If a parent needs one of the following:

- Snap Code – for students that must register

Contact the campus registrar:
- STEM Campus – 708-679-5634
- FAC Campus – 708-679-3098

If a parent needs additional in-person support to resolve any technology issues or pick up a Chromebook and/or cell phone with hotspot capabilities.

Please schedule an in-person appointment using this link: [https://calendly.com/d227tech](https://calendly.com/d227tech)

In-person support and device pickup will be available by appointment only at:
- Both Campus – Mondays - Thursdays

### Food Service

The United State Department of Agriculture (USDA) allows school districts that participate in the National School Lunch Program to return to the Summer Food Service Program. **As a result of this decision Rich Township District 227 is now providing meals for ALL CHILDREN up to age 18 no matter where you live or attend school.**

Parents may pick up meals without children being present. Meals are distributed through contactless drive through curbside distribution at both the STEM and Fine Arts and Communications campuses. Five days of breakfast and lunch meals will be provided per child.

The next scheduled date for meal distribution is **Monday, September 21.**

Please see the important information when picking up meals:

**Serving Schedule for the Rest of September:**
- Every Monday and Wednesday 9:00 am - 1:00 pm
- Monday Evenings 5:00 pm - 7:00 pm
Locations:
Fine Arts and Communications– 5000 Sauk Trail– Richton Park, IL
STEM Campus– 3600 W. 203rd—Olympia Fields, IL

For more information, visit www.rich227.org, call 708-679-5728, or email bwilliams@rich227.org

Thank you for taking the time to read this important information. Feel free to reach out to the appropriate person if you have additional questions.

You may also follow us on social media:

- Facebook: @District227 @richtownshiphs
- Twitter: @District227 @DrJohnnieThomas @richtownshiphs
- Instagram: @district227_ @richtownshiphs

Your continued support of Rich Township High School District 227 is appreciated and vital to ensure student success.

Respectfully,

Dr. Johnnie Thomas
Superintendent