

DONNA SIMPSON LEAK, PH.D.

Education: Ph.D. Administration and Supervision

Loyola University
Chicago, IL

M. A. Educational Administration

Governor's State University
University Park, IL

B.S. Teaching of Mathematics

University of Illinois
Chicago, IL

Teaching Credentials:

Mathematics 6 – 12

Administrative Credentials:

General Administrative, Superintendent Endorsement

Professional Affiliations:

National Council of Teachers of Mathematics
National Council of Supervisors of Mathematics
Benjamin Banneker Association
Illinois Council of Teachers of Mathematics
Association for Supervision and Curriculum Development
National Alliance of Black School Educators
Chicago Alliance of Black School Educators
National Association of Secondary Principals
National Association of Professional Women

Professional Experience and Accomplishments:

Rich Township High School District 227:

**July 2006 - Present Assistant Superintendent – Student Learning and Accountability
(Executive Director for Teaching and Learning 7/06 – 01/09)**

Rich Township High School District 227, Olympia Fields, IL

- Oversee all Curriculum and Instruction for the district
- Oversee all Federal and State Grants
- Work extensively with the School Board on Educational issues
- Work extensively with Community Organizations on partnerships to increase student achievement
- Implemented and monitored S.M.A.R.T. Goals for all departments across the District
- Participate in the hiring of all administrators in the District
- Train teachers on innovative programming for classroom usage
- Oversee all District Improvement and Campus Restructuring Efforts

- Increased PSAE scores by an average of 17.3% for all subgroups across the district from 2007 to 2009

July 2005 – Associate Principal

June 2006 Rich Central High School, Olympia Fields, IL

- Oversee Pupil Personnel Department
- Oversee the Master Schedule for all content areas
- Oversee the development and implementation of the School Improvement Climate Plan
- Lead Parent Involvement Board Policy planning
- Work with departments to implement S.M.A.R.T. Goals
- Present to District Administration on Professional Learning Communities
- Lead Curriculum Coordinators in developing instructional strategies to address the needs of all children
- Manage building operations
- Attend and speak at various conferences

Chicago Public School District 299:

July 2003 – Assistant Principal for Curriculum and Instruction

June 2005 Paul Revere School, Chicago, IL

- Oversee Curriculum and Instruction
- Facilitate professional growth opportunities for staff
- Implement and oversee new initiatives including Middle School Concept and Scheduling
- Develop and implement strategic planning
- Work with the Comer Education Foundation to implement plan for infusion of Professional Learning Communities in Urban Schools
- Document and write, for publication, transformation cycle and results
- Speak at various local, state, regional, and national conferences

Publishing:

May 2001 - Vice President, Education Services

July 2003 Digi-Block, Inc., Watertown, MA

- Work with school districts domestically and internationally
- Manage full-time and part-time consultants
- Manage Education Department Budget
- Participate in Strategic Planning sessions
- Maintain level of expertise in field of mathematics
- Speak at various local, state, regional, and national conferences

June 1997 – Creative Publications, Chicago, IL

May 2001 Various positions:

Dec. 1999 - Senior Marketing Manager, Mathematics

May 2001 Creative Publications/Wright Group – McGraw-Hill, Chicago, IL

- Managed Mathematics product lines for K – 8
- Maintained budget for Mathematics Marketing Department
- Worked with Product Development on new initiatives
- Reviewed manuscripts
- Oversaw the implementation and launch of new products
- Worked with Associate Marketing Managers on integrated product lines
- Planned and directed National Exhibits
- Maintained expertise for the company in the field of mathematics education

April 1998 - National/International Math Consultant

Dec. 1999 Creative Publications/Tribune Education, Chicago, IL

- Worked with school districts nationally and internationally
- Assisted schools with writing grants for funding math programs
- Organized and presented workshops, seminars and sessions for K – 12 math teachers, administrators, board members and parents
- Presented Math Reform talks at various regional, national and international conferences
- Consulted for Department of Defense Schools in Asia and Western Europe
- Consulted for the American Community Schools in Asia, South America and Western Europe

June 1997 - Educational Consultant

April 1998 Creative Publications, Chicago, IL

- Worked with school districts in Illinois, Indiana and Michigan
- Organized and presented math workshops to K – 8 math teachers on Reform Mathematics Curriculum
- Prepared curriculum alignments for districts
- Made presentations tailored to particular school districts and their needs

Homewood Flossmoor High School District 233:

**1993 – 1997 Math Department Coordinator,
Title One Director**

Homewood-Flossmoor High School, Flossmoor, IL

- Worked with eighteen classroom teachers, two Title One aides, and a secretary
- Developed and implemented a Graphing Calculator lease purchase program
- Set up a mentor program within the math department for new teachers
- Conducted all management items for the math department such as budget, goals, objectives, curriculum development, School Improvement Plan, etc.
- Hired and aided in mentoring six new math teachers in one year
- Hired several new Title 1 Aides
- Supervised the selection and implementation of new textbooks
- Organized staff development programs
- Used a collaborative style of management within the math department

1990-1997 Math Teacher

Homewood-Flossmoor High School, Flossmoor, IL

- Implemented the use of graphing calculators in classroom
- Helped to pilot first textbook in new series for department
- Incorporated projects, writing and cooperative learning in classroom
- Implemented various learning style appropriate teaching techniques
- Implemented and taught new double period Algebra 1 course
- Head Cheerleading Coach: Competitive squad ranked in top four in the state 1993 – 1997, top 20 in the nation 1994-1997, served on State Board of Directors for Illinois Cheerleading Coaches Association, judge at regional and state level, served as mentor judge
- Overall Director for Operation Snowball

School District 125:

1989-1990 Math Teacher

Thomas Junior High School, Arlington Heights, IL

- Taught sixth grade math and one reading class

- Incorporated various projects and technology
- Developed lessons for sixth grade students that facilitated the learning of Geometry at a younger age
- Coached seventh grade cheerleading and sponsored Student Government

Consulting/Authorships:

**Jan. 2004 – Mathematics Textbook Author
2006 Prentice Hall Higher Education**

- Writing Collegiate level math textbook for Elementary Education Majors
- Work in conjunction with other authors and editors in the development and implementation of material that will enable new teachers to better understand the mathematics they will be teaching.

**Feb. 2002 - Expert Consultant
present**

- Professional Learning Communities
 - National Council Of Supervisors of Mathematics – Develop, plan and implement a course on professional learning communities
- Professional Learning communities in High School Mathematics Teaching
 - Develop, plan and implement trainings for staff in large high school districts to meet the needs of all students in mathematics
 - Focus on setting mission, vision, value and goals, developing a results driven culture, developing high performing, collaborative teams, and continuous growth and improvement

**Feb. 2002 - Comer Math/Curriculum and Instruction Team
2005 Paul Revere Elementary School, Chicago, IL**

- Work with teachers on mathematics techniques and questioning in grades 1 - 8
- Develop and plan the implementation of departmentalized middle school concept
- Participate in short and long term planning for the math team
- Interview and recommend staff to the administration
- Speak at various conferences on progress at Revere

- Work on the development of a mathematical learning community in an urban school setting
- Work on the development of a professional learning community in an urban school setting

Community Organizations:

1987 - present Alpha Kappa Alpha Sorority, Inc. – Various offices and Committee chairmanships

1993 – present Trinity United Church of Christ – Math Tutorial Ministry

2001 – present Style for Charity, N.F.P. – Advisory Board Member

2003 – present Top Ladies of Distinction – President Lincoln Park Chicago Chapter, Area Chapter President’s Council Chair, National NAACP Chair

2003 – present Links, Inc.

2003 – present Youth Guidance of Chicago – Board of Directors

Honors, Awards and Professional Recognition:

2008 Recognition by The National Association of Professional Women

2004 Keynote speaker – California Council of Mathematics

2004 - present NCSM Leadership Academy Instructor – Lead Instructor

2003 – 2005 NCTM Program Committee – Anaheim, CA

1994 – present Who’s Who Among American Women

1994 – present Who’s Who Among American Educators

1996 National Science Foundation Travel Grantee to 8th International Congress on Math Education, Seville, Spain.

1997 – present National Council of Teachers of Math Annual Meeting Speaker
Speaker at various Regional, National and International Conferences on Math Education
National Council of Supervisors of Math Annual meeting speaker and presider

1998 European Council of Teachers of Math Speaker
European Council of International Schools Speaker
Central East Asia Regional Council of Overseas Schools (CERCOS) Speaker

1999 – present NCSM Board of Directors