Revised 4/9/2010

District 227 RtI Referral Process

After utilizing Tier 1 Universal Strategies (academic and/or behavioral) student shows to be at-risk.

Teacher refers student to building RtI Problem-Solving Team ****(Student At-Risk Referral form)***

Problem-solving team reviews referral form information. ***(Pre-Screening Team Meeting Consultative Process sheet)***

Problem-solving team **declines referral** and involves IL who suggests additional instructional strategies.

Team **accepts referral** and case liaison reviews student cumulative folder ***(Cumulative Folder form)***

Problem-solving team meets to review student information and sets date/time of initial meeting.

Initial team meeting held with referring teacher. ***(Cover Sheet, Introductory Script, RtI Team: Initial Meeting Minutes form). Student Intervention Plan*** **(4-6 weeks)** given to teacher, team completes ***Debriefing Form.*** Follow-up meeting date/time set. ***(Cover Sheet) (Complete process-10 days)***

Teacher completes "review of progress monitoring data" portion of ***Student Intervention Plan***—submits to team prior to follow-up meeting date.

Follow-up meeting w/teacher held w/data presented. ***(Follow-Up Team Meeting Consultative Process)*** Determination made to adjust/maintain current plan. ***(Follow-Up Meeting Minutes).*** Team completes ***The Follow-Up Meeting Evaluate Plan Effectiveness.***

****Bolded/italicized = corresponding form***

If intervention plan is **successful,** progress monitoring/data collection continues-reconvene only if necessary.

If intervention plan is **unsuccessful** as evidenced by data, reconvene, review and revise as necessary. If lack of success continues, refer for Tier 3 interventions.