



# Rich Township High School

## District 227

20550 South Cicero Avenue  
Matteson, Illinois 60643  
708.679.5800 • www.rich227.org

July 7, 2020

Dear Rich Township Families,

We hope this email finds you and your family safe and healthy. While we continue to finalize our plans for safely reopening for in-person instruction in Fall 2020, we are seeking our families' input to help assess the resources your student will need in order to excel in remote learning or in-person instruction model. Please complete the following survey.

[Click here to respond to the survey](#)

Additionally, we invite our families and staff to participate in our Thought Exchange regarding reopening schools.

[Click here to respond to the Thought Exchange](#)

Please respond to the survey and Thought Exchange by Wednesday, July 8, 2020.

Please read the following communication in its entirety for additional updates as it relates to enrollment, summer school graduation and more.

### **Summer School Graduation**

District 227 will be conducting a graduation for the Class of 2020 – Summer School Session 1 and 2 senior students on **Tuesday, July 28**, at 5:00 pm at District Office. All students will graduate in their school colors. Students who are eligible to graduate should submit their cap and gown size to the Summer School Director by **Tuesday, July 7**.

Graduation will be held in a manner similar to the campus graduations. Students and guests will be required to wear a face mask. We will adhere to social distancing guidelines set forth by the CDC and healthcare professionals. Also, only two guests will be allowed to accompany their graduate.

### **Registration and Enrollment**

#### **Incoming Freshmen**

All incoming freshmen and new students will have to complete an online registration and an in-person enrollment.

#### **Online Registration**

All incoming freshmen must complete the online registration process using the unique 'SnapCode' that will be emailed to you. Additional information and the portal link will be included in the email.

**Focused on Students and Student Success**

9 <sup>th</sup> Grade	Completed Illinois State health physical (sports physical forms are not acceptable) immunization records dental exam
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[Click here to download the Illinois Health Physical Form.](#)

[Click here to see the list of required health immunizations.](#)

[Click here to download the dental examination form.](#)

For new students, including freshmen and transfer students, enrollment will be in-person by appointment only beginning on **Monday, July 20**. In person enrollment will take place at the STEM Campus (formerly known as Rich Central) regardless of the student's attendance boundary.

Appointments will be scheduled for the following days and times:

Mondays, Tuesdays, and Thursdays	8 am -12 pm 1 pm - 3 pm
Wednesdays	10 am - 1 pm 4 pm - 7 pm

Appointments are limited per day.

Please gather key information like emergency contact information, doctor information and medications your child needs prior to beginning the enrollment process. We are asking families to schedule their student's physicals as soon as possible. They will be required for your in-person appointment along with their immunization records.

[Click here to view and download a full list of the documents required at registration](#)

### **Social Distancing Guidelines**

For the safety of all staff and families participating in online enrollment, the district is following the following guidelines per the State Board of Education and the Illinois Department of Health.

1. All staff will be wearing PPE.
2. All family members must wear a mask in order to enroll their child.
3. There will be a strict 2-person limit per household. No siblings will be allowed.
4. Only families with a confirmed appointment will be allowed to enroll their child.  
Due to social distancing, we are not accepting walk-in appointments.

### **New Students**

All students new to the district will need to make an appointment with the registrar. Additional information will be shared as it becomes available. *Unsure if your home lies within our district boundaries?* [Click here for our 5Maps interactive boundary tool.](#)

Please email the appropriate campus registrar at:

**STEM (formerly Rich Central)**  
[gallen@rich227.org](mailto:gallen@rich227.org)

**Fine Arts & Communications (formerly Rich South)**  
[pkuzeja@rich227.org](mailto:pkuzeja@rich227.org)

**Returning Students**

All returning 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grade students will complete registration online. The district will e-mail SNAP codes and directions for completing the online registration. Additional information for online enrollment will be shared as it becomes available.

We are asking families to schedule exams as soon as possible for any needed immunizations. These documents will be required to complete registration. More information will be shared as it becomes available.

10th Grade	dental exams
12th Grade	updated immunizations

If families have more than one student in each of these categories, parents will need to register each student.

**Summer Camps**

In accordance with the guidance set forth by IHSA and the Illinois Department of Public Health, we began our Return to Play (RTP) sports programs today. If your student is interested in participating in summer workouts for football, soccer, volleyball, cross country, cheerleading, and poms, and has missed the sign-up link deadline, please contact Matt Shank, Director of Activities, Athletics and Transportation, at [mshank@rich227.org](mailto:mshank@rich227.org) to secure your student's spot in the district athletic program. Training sessions will run from 8:30 am - 12:30 pm. Monday – Thursday at Rich East High School **ONLY**. Sessions can only include running and exercises designed to promote physical fitness. There are five time slots lasting 45 minutes each.

We have developed the following procedures as derived from the [IHSA Stage 1 Return to Play](#) and the [Illinois Department of Public Health](#) Guidelines to provide a safe environment. It is important to note that all athletes will have their temperature taken upon arrival. Any student with a temperature of 100.4 or above and/or exhibiting symptoms of COVID, will not be allowed to stay for their session.

*Student Guidelines*

Students must bring and use their own:

- Clothing
- Water bottles
- Shoes
- Towels
- Face mask when social distancing cannot be maintained
- Wash their hands before and after participation

**CANNOT USE:**

- Locker rooms - **COME DRESSED FOR WORKOUTS**
- Shared water coolers with cups
- Water fountains

Due to space, if there is inclement weather, all outside workouts (Football, Soccer, Cross Country) will be canceled.

*Please be advised that public access to the Rich East outdoor fields will be limited to student use during the summer camps. Public access will not be permitted from 7:30 am to 1:30 pm Monday - Thursday.*

### **Food Service**

**We will serve five days' worth of breakfasts and lunches every Monday in July.** Meals will continue to be provided to all Rich Township High School students and families, Monday, July 13, from 9:00 a.m. to 1:00 p.m. at Rich East High School.

**Meals will be distributed at Rich East High School ONLY. Meals will not be served at Rich Central and Rich South High School campuses.**

Please use the driveway off Westwood Drive in front of the school. You do not need to exit your car; the food will be brought to you.

[Click here for additional food service resources.](#)

I encourage you to take a moment to like and follow the NEW [Facebook page](#) for Rich Township High School, STEM Campus and Fine Arts and Communication Campus, [Twitter page](#) and [Instagram page](#) for the latest updates.

We will be working to keep you updated in the coming weeks regarding online registration, enrollment and information as it relates to next school year.

### **You may also follow us on social media:**

- Facebook: @District227
- Twitter: @District227 @DrJohnnieThomas
- Instagram: @district227\_
- Resource Hub: COVID-19 resource hub on our district website: <http://www.rich227.org/COVID-19Updates.aspx>
- Illinois State Board of Education: <https://www.isbe.net/Pages/covid19.aspx>

Please stay safe, strong, and healthy. As always, thank you for your patience, support, understanding, compassion and commitment to our students.

Respectfully,

Dr. Johnnie Thomas  
Superintendent